

PRO DJ KC

s e r v i n g k c s i n c e 1 9 9 4

WEDDING RECEPTION INFORMATION

Event Date: _____ DJ Start/End Time: _____

Groom's First/Last Name: _____ Age: _____

Bride's First/Last Name: _____ Age: _____

Location (include address) _____

Location Contact Name _____ Phone _____

Photographer Name _____ Phone _____

Will there be a video (DVD, VHS, etc) that will need to be played during your event? Yes _____ No _____

Please specify the attire you would prefer from your DJ (examples given in male attire, female attire will vary accordingly)
___ Formal (tuxedo) ___ Business (suit/tie) ___ Business Casual (button down shirt/slacks) ___ Casual (jeans/polo)

AGENDA

Most of our clients tell us "we have no idea of how to layout the agenda for our reception, what do you suggest?". To assist with your planning process the following two pages have been laid out in the order of events we would typically recommend. Each event is slightly different and we of course customize your event to your desires so please feel free to attach notes about changes in the order of events or additional formalities that you would like for us to assist you with throughout the evening.

Would you like the parents of the bride and groom introduced? Yes _____ No _____

Groom's Parent's Names: _____

Bride's Parent's Names: _____

Entrance Song: Artist & Title _____

If you would like your wedding party introduced, please list them in the order of appearance.

Bridesmaids

Groomsmen

(Maid/Matron of Honor)

(Best Man)

Please indicate how you would like to be introduced, (Mr. & Mrs. John Smith, Mr. & Mrs. John & Jane

Smith, John & Jane Smith, ...) _____

Prayer Prior To Dinner? Yes _____ No _____ Given By _____

(This would be the typical time to insert the opening of your buffet or serving of a sit down dinner. Once 3/4 of your guests are done eating is when we suggest you begin the following formalities.)

Cake Cutting

Artist & Title _____

Toasts Offered By _____

1st Dance Dedicated to the Bride and Groom:

Artist & Title _____

2nd Dance Father/Daughter Dance:

Artist & Title _____

3rd Dance Mother/Son Dance:

Artist & Title _____

4th Dance Dedicated to the Wedding Party:

Artist & Title _____

Please indicate if you would like the following and if you have a specific song selection or would like for us to fill in with a standard song selection.

Bouquet Toss? Yes _____ No _____ Specific Song _____

Garter Toss? Yes _____ No _____ Specific Song _____

Dollar Dance? Yes _____ No _____ Specific Song _____

Anniversary Dance? Yes _____ No _____ Specific Song _____

Please circle the specific genres of music you and your guests enjoy the most:

Big Band/Swing
Classic Rock
Rock

Motown
R & B
Top 40

Oldies
Hip Hop
Jazz

Disco
Rap
Trance

Retro
Country
Party Classics

MUST PLAY Song Requests

DON'T PLAY Song Requests

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